

New Program!

“Joshua Project - Basic Computer Soft-Skills Training” Public Announcement

Employee Connections will be offering basic computer soft skills and Illinois workNet job readiness skills training for low income youth and adults residence of Lake County, Illinois. The program training will be administered through its program partner WorkforceSkills™.

Open enrollment for the program will start Monday, September 19, 2011

- The computer soft-skills training portion of the program will be administered at WorkforceSkills™ in North Chicago, IL. This is a 4-week training program for a total of 16 classroom hours. Please refer to the training schedule for specific dates and times.
- Illinois workNet and job-readiness training will be conducted at designated Illinois workNet sites administered by Employee Connections. Please refer to the training schedule for specific dates and times

Eligibility Criteria:

To participate in this program:

1. You must complete the program application
2. You must be 18 years of age
3. You must meet the low-income criteria based on 125% of the Federal Poverty Income Guidelines
4. Proof of income must be provided. Acceptable documents are as follows:
 - Link card
 - Medical card
 - Pay stud from last employer
5. Must show proof of citizenship and proof of being a Lake County, Illinois resident. Acceptable I.D.s are as follows:
 - Valid driver’s license
 - Valid State I.D.
 - Valid Birth certificate

The **Joshua Project training program is free to youth and adults that meet the 2011 Federal Poverty Income Guidelines**. This is a low-income driven program. There will be a 4-week class offered once a month and class size is limited. The income eligibility levels are as follows:

| Household Size Persons in family | Maximum Yearly Poverty Guideline | Maximum Monthly Poverty Guideline |
|--|-------------------------------------|--------------------------------------|
| 1 | \$13,612.50 | \$1,134.38 |
| 2 | \$18,387.50 | \$1,532.29 |
| 3 | \$23,162.50 | \$1,930.21 |
| 4 | \$27,937.50 | \$2,328.13 |
| 5 | \$32,712.50 | \$2,726.04 |
| 6 | \$37,487.50 | \$3,123.96 |
| 7 | \$42,262.50 | \$3,521.88 |
| 8 | \$47,037.50 | \$3,919.79 |
| For families with more than 8 persons, add \$3,820 for each additional person. | | |

Employee Connections, Inc., NFP™

A Not-For-Profit Training & Staffing Agency

How To Apply:

1. Applicants must complete an online application process. To apply on-line go to www.myemployeeconnections.com.
2. Submit completed application by email to employment@myemployeeconnections.com or fax to (847) 406-3106.
3. All eligible applicants, **who have completed their application correctly**, will be called to make an appointment for a pre-screening eligibility validation.
4. Applicants who are called for their pre-screening eligibility validation appointments must show up on their appointment date. Failure to appear will result in your application being put to the bottom of the list or inactivated.

Joshua Project - Basic Computer Soft-Skills Training Schedule Starting September 27, 2011:

| Course | Date | Course Duration and Time | Location | Instructor |
|-------------------------------------|----------------------|----------------------------|--|-------------------|
| Basic Computer Soft-Skills Training | Tuesday and Thursday | 4-Weeks 3:00pm – 5:00pm | WorkforceSkills™ 1921 Sherman Avenue North Chicago, IL | Terry Ward |
| Financial Literacy | Saturday | 1-Day 9:00am – 12:00pm | WorkforceSkills™ 1921 Sherman Avenue North Chicago, IL | Terry Ward |
| GED Program Test Preparation | Saturday | 1-Day 9:00am – 12:00pm | WorkforceSkills™ 1921 Sherman Avenue North Chicago, IL | TBA |
| Illinois workNet Workshop | Tuesday | 2;30pm – 4:30pm | Zion – Location pending | Latasha Keys |
| Illinois workNet Workshop | Wednesday | 2;30pm – 4:30pm | Waukegan – Location pending | Mottine Henderson |
| Illinois workNet Workshop | Thursday | 2;30pm – 4:30pm | North Chicago Public Library | Latasha Keys |